**Naval Junior Reserve Officer Training Corps**

Glenn Hills High School

 2840 Glenn Hills Drive

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, Aug 1, 2025

From: LCDR Brian Swanson, Senior Naval Science Instructor

To: NJROTC Cadets, Parents/Guardians

Subj: INTRODUCTION TO THE NAVY JROTC PROGRAM

To all returning cadets, to the parents who supported the program in the past, and to new cadets who have joined us this year, I welcome all of you aboard to an exciting year as a Spartan.

**Overview.** The Navy Junior Reserve Officer Training Corps (NJROTC) is a program offered by Glenn Hills High School with the approval of the Navy and is open to students from the 9th-12th grade. The purpose of the program is to instill in students the value of citizenship, personal responsibility, develop individual discipline, leadership, and respect for authority. It also seeks to promote community service, provide incentives to live healthy and drug free, and to promote high school completion. As such, emphasis is on developing leadership skills that will assist the cadets throughout life as well as developing the ideals of citizenship. In developing leadership skills, new cadets will first learn how to be a good follower, while returning cadets, will continue to be assigned to leadership positions of increasing responsibility. The Corps of Cadets is organized as a military unit with upper classes students filling key billets when they get promoted to commensurate rank.

**Expectations**. Nautical Sciences, Naval Knowledge, History, Health and Wellness, physical fitness, and Leadership. Every effort will be made to ensure our cadets our successful in all their endeavors Our program has high standards and expectations. Cadets are expected to comply with rules and policies established by the Navy. When cadets join the program, they are under NO OBLIGATION to join the military services, however, the training they receive will better prepare them if they decide to pursue a military career upon graduation. Furthermore, the program is structured to compliment and augment the educational program at Glenn Hills High School, by developing a well-rounded, better informed, and more productive citizen. However, for those interested in pursuing a military career, completion of a minimum of two years in the program will result in an individual being promoted to a higher rank upon completion of recruit training. In addition, college ROTC scholarships and US Naval Academy appointments are available to those who meet the strict entrance requirements. Other objectives of the NJROTC program will be met through the prescribed curriculum which covers an array of topics that include Naval Customs, Traditions, as “FAILURE IS NOT AN OPTION.”

**Cellphones are not permitted during class. NO CELLPHONES MAY BE VISIBLE IN CLASS FOR ANY REASON.**

**Supplies.** Cadets will be issued uniforms, books, and other equipment at no cost; however, all items issued remain the property of the Navy and must be maintained and returned to the unit upon graduation or upon leaving the program for any reasons. Per Naval Regulations, Cadets are responsible for wearing and caring for the uniforms in accordance with Navy Regulations. If an item is lost or damaged the cadet will be liable to replace that particular item of the uniform by making payment to the Department of the Navy. Parents are encouraged to advise their cadets of this crucial aspect of the uniforms. Also, the Navy has regulations pertaining to grooming and hair standards which must be followed. More information will be provided in class regarding authorized males and female’s hair styles as failure to comply will adversely affect a cadet’s grade.

**Paperwork**. We have several forms (listed below) available that need to be completed out and returned to the unit within the couple weeks of school. Please ensure those forms are completed and returned quickly as they affect your cadet’s participation in the program. In the future, your Cadet will be given the opportunity to take a physical fitness test known as the Cadet Challenge. The Cadet Challenge consists of sit-ups, push-ups, and a one-mile run. Cadets who perform above established standards will be awarded the Physical Fitness Ribbon. If your Cadet chooses to take the Cadet Challenge, he/she must get pre-participation sports physical. Please note, if your Cadet is a Cadet Officer, Chief Petty Officer, or a member of one of our competitive teams he/she will be required to take the Cadet Challenge and, therefore, must get a physical.

* NJROTC Standard Release Form
* NJROTC Health Risk Screening Form
* Pre-Participation History and Physical Exam
* Cadet and Parent/Guardian Notification Acknowledgement

**Parental Support**, is highly encouraged as the success of the program is linked in part to the level of support obtained from parents who play a pivotal role not only in the lives of their cadets but also in supporting many of the extra-curricular activities that the unit will be involved in.

All Cadets are afforded the opportunity to participate in extra-curricular activities such as: Drill Team, Color Guard, Air Rifle Team, Academics and many others. Cadets are also encouraged to be involved in as many school or unit supported activities as possible which could at times be during or after school such as: parades, community service, annual military inspection, unit dining-in/ball etc. We are looking forward to meeting as many of the parents/guardians in the near future.

**Office Hours** - If you have additional questions or need additional assistance our office hours are (Mon-Fri 2:30-3:15 pm) or feel free to contact us via phone (706) 796-4924 Ext 3381 or 1382 or Remind at text at @njrotcms to the number 81010. I am looking forward to a GREAT year in NJROTC!

Brian Swanson

LCDR USN (Ret)